

The Coast to the Cascades Community Wellness Network  
Charter  
2015

**Article I. Name**

Section 1. The name of this group shall be the Coast to the Cascades Community Wellness Network (CCCWN).

**Article II. Mission/Vision**

Section 1. Mission: To provide leadership to enhance the health of communities through development and support for collaborative regional partnerships and community health programs in Benton, Lincoln and Linn Counties.

Section 2. Vision: The Coast to the Cascades Community Wellness Network leads and sustains a system of partnerships of agencies and organizations working together to provide integrated services and programs to promote individual and community health.

**Article III. Organization**

Section 1. The CCCWN will consist of a general body of members and a Steering Committee. Committees may be organized to develop and support community health projects.

**Article IV. Membership**

Section 1. Member partners shall include key leaders and executives that have an interest in issues of the overall health needs for children and adults in Benton, Lincoln and Linn County areas.

Section 2. Membership contributions of the CCCWN are voluntary. Contributions are used to cover meeting materials, meals, room rentals, related activities and grant matching funds. Contributions are not used for staff or administration.

**Article V. Steering Committee**

Section 1. The Steering Committee will be developed from the body of the CCCWN and have representation of one person from each county.

Section 2. The Steering Committee is responsible for the overall direction of the CCCWN.

Section 3. The Steering Committee will meet to develop agenda and review activities of the CCCWN.

Section 4. Members shall actively participate in CCCWN meetings each year.

**Article VI. Officers**

Section 1. The CCCWN shall have a Chairperson.

Section 2. The Chairperson shall be nominated and elected by the CCCWN.

- Section 3. The Chairperson shall preside over all CCCWN meetings and serve on the CCCWN Steering Committee.
- Section 4. In the event the Chairperson is unable to attend the CCCWN meeting, the chairperson will contact staff or a Steering Committee member within 24 hours to preside over the meeting.
- Section 5. Terms of office shall be reviewed annually.

**Article VII. Meetings**

- Section 1. The CCCWN shall meet three times a year. Official business will include but not limited to: reports, discussion of projects and goals, funding and grant opportunities and any additional activities surrounding overall health in the region. The meetings will rotate between each of the counties to include Benton, Lincoln and Linn.
- Section 2. The Steering Committee will meet every other month. The Steering Committee will set the agenda, review programs and activities, and identify projects for the CCCWN. The Steering Committee can meet via email or other electronic options.

**Article VIII. Staffing**

- Section 1. Staffing of the CCCWN will be provided by Samaritan Health Services Community Health Promotion.
- Section 2. Staff shall work with the chair to develop and distribute the agenda, meeting summaries, and other information that is of interest to the CCCWN. Staff will also schedule meeting locations that will include conference calling capabilities.

**Article IX. Roles & Responsibilities**

- Section 1. The CCCWN Steering Committee will review and approve all items to be forwarded to the full CCCWN.
- Section 2. The CCCWN Steering Committee will review and approve grant and foundation applications that will be forwarded to the full CCCWN.
- Section 3. The CCCWN will review and approve all reports, assessments and plans that are required by local organizations and agencies.
- Section 4. The CCCWN will review and approve all grant and foundation applications that are requested by local organizations, agencies, and members.
- Section 5. The CCCWN Chair will endorse requested letters of support that align with the vision and mission of the CCCWN.

Adopted: July 31, 2013

Revised: May 27, 2015